



The Evaluation Process

The Evaluation Process

Introduction to Evaluations

One way to improve and empower the educational process is to use evaluations as a tool for discussion and feedback with interns as well as with instructors.

In a classroom situation, the exam is one way to determine the level of comprehension of a topic. Instructors can evaluate by class discussion, student notes, and individual conferences outside of the classroom. In the field, on the farm, away from the classroom, the options change.

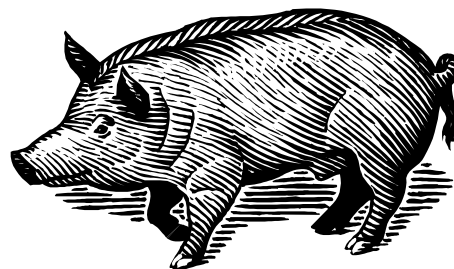


It seems obvious that students must give some interest and attention to their work in order to learn, and student reactions are therefore valuable. We have created a couple of outlines for evaluations of interns that may help facilitate clear communication about specific topics for discussion with their Farmer Mentor.

We have also included an evaluation for the intern to assess the Farmer Mentor as an instructor. Student evaluation of instruction is a relatively direct method of obtaining this information. This is one way for the instructor to improve on their teaching techniques. The Farmer Mentor can use this evaluation to improve the quality of the education on the farm.

These assessments should not be used as the single measure of teaching. Rather we should think of them as data valuable for problem solving.

These evaluation forms may need to be reexamined and revised to best meet the needs of your specific project as well.



The Evaluation Process

MONTHLY INTERN EVALUATION (To be filled out by farmer)

Name of Intern _____ Date _____

Farmer Mentor _____ Farm Name _____

Select the choice that best applies to intern:

1. Quality of Work
 Above Average Average Needs Improvement Not Observed

2. Listens & responds to directions
 Above Average Average Needs Improvement Not Observed

3. Completes work assignments as directed
 Above Average Average Needs Improvement Not Observed

4. Willingness to work required schedule
 Above Average Average Needs Improvement Not Observed

5. Takes initiative to work independently without supervision
 Above Average Average Needs Improvement Not Observed

In the space provided below, please evaluate intern monthly progress:

What would you do differently?

How well is it working?

Other Comments:

The Evaluation Process

MONTHLY OR END OF SEASON INTERN EVALUATION
(To be filled out by farmer monthly or end of season: circle one)

Name of Intern _____ Date _____

Farmer Mentor _____ Farm Name _____

Describe in what ways Intern:

1. Listens and responds to directions?

2. Completes work assignments as directed?

3. Performs work in a careful manner?

4. Assumes responsibility and learns from own mistakes?

5. Willingness to work required schedule?

6. Absence record?

7. Consider general efficiency and consistency of work?

8. Takes initiative to work independently without supervision?

9. Other comments:

The Evaluation Process

FARMER MENTOR EVALUTATION
(To be filled out by intern at end of season)

Farmer Mentor: _____ Farm Name: _____

Assess farmer mentor using the following topics:

1. Were directions given clearly?
2. Were appropriate tools supplied?
3. Safety conditions?
4. Atmosphere of working environment?
5. Atmosphere of living environment?
6. Content and usefulness of information?
7. Practical information and applications?
8. Willingness to discuss different ideas and answer questions?
9. Why did you choose to accept this internship?
10. Has it met your expectations?
11. Suggestions for improvements?
12. What do you consider strengths and/or weaknesses of the internship program?

Intern signature _____ Date: _____

Thank you for taking the time to fill out this evaluation!